

# TECH RIDER

## The Ugly Duckling and The Tortoise & The Hare 2011/12 Technical Requirements

**COMPANY:** 4 Performers, unless specified by Company.

**RUNNING TIME:** 55-minute performance, company will include a Q&A session if time permits.

### **ACCESS:**

- Lightwire Theater's stage manager will telephone in advance of the engagement to confirm the company's arrival time and to answer any questions.
- We require a minimum of 2 persons for load in/out and 2 professional technicians, one for lighting (just for bows) and one for sound
- Stage area, loading doors and dressing rooms need to be cleared previous to cast arrival to allow for set up immediately upon arrival.
- Stage should be swept.
- No food or beverages should be permitted in the theatre.
- Set-up: 2 and ½ hours plus ½ hour house.
- **For International Bookings (shows outside North America)** If you are the first show on an international tour that requires the company to use air transport, we require a 5-hour load in.
- Strike: 2 hours. A 30 min cool-down period may be required (at the discretion of the Lightwire Theater stage manager) in an effort to prevent performer injuries. All Lightwire Theater props, set pieces and costumes are not to be handled without the express direction of the Lightwire Theater stage manager or a cast member due to their fragility.

### **STAGING / PHYSICAL REQUIREMENTS:**

- Minimum dimensions of stage 30' wide x 30' deep x 16' high. These dimensions refer to an unimpeded space, free of hanging lights, electrical wires or heating ducts, etc. Stage access from the audience; stairs on the side or middle if possible for performers to use during the show.
- **A darkened auditorium is necessary. Please check for dark before company arrives. All backstage lights must be off. Any light leaks from doors, skylights, LEDs etc., must be masked. The darker the theater, the better the show. A black stage floor is required. A black dance marley is preferred (if available) to be laid before company arrives.**
- Masking: Legs and borders, ballet hung, must all be black. A blackout backdrop or traveler with a minimum crossover of 10 feet is required. If stage depth permits, a 15-foot crossover is ideal as long as there is at least 20 feet of performance space remaining. There must be room for a 20' rack that holds all puppets. Ideally this is placed in the 15' crossover behind the black backdrop but can work on Stage Right or Stage Left if depth of stage is not adequate. 15' of cleared wing space is required to house the rack if it is Stage Right or Stage Left.

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*If your venue doesn't meet our staging specifications please contact:  
**Ian Carney @ 504-610-1077***

### **ELECTRICAL / LIGHTING:**

- The company requests the venue have a general lighting wash available for the curtain call and question and answer session.

- One downstage center special 10 foot diameter for bows.
- The company requires the service of one professional lighting technician to operate the venue's lighting system.
- Ambient light for backstage costume changes will be provided by company.

**SOUND:**

- **It is important that all sound be set up and operational before the company arrives.**
- The company will use the house sound system and requires the service of one professional sound technician to operate the venue's sound. We usually use mp3 format but also have a CD.
- The cast will need access to a microphone for any Q & A sessions (if applicable). Q & A's must be arranged in advance.
- Speakers: The playback will be run through the front of house speakers. One monitor should be placed in each downstage corner.

**VIDEO & PHOTOGRAPHY:**

- Absolutely no photography, with or without flash, is permitted during the performance. Presenter may NOT video the performance without the written permission from Lightwire Theater.

***Cameras and video cameras are prohibited during the performance.***

- Lightwire Theater reserves the right to film each performance solely for archival purposes and will provide it's own video camera.

**HOSPITALITY REQUIREMENTS:**

- Presenter agrees to provide up to 6-hotel rooms, or number of accommodations per Contract**, 3-star or better hotel within a 10-minute drive from the venue. (Lightwire Theater will specify which types of rooms are required, i.e.: single vs. double)

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- Three dressing rooms are required for 6 people. The rooms should have chairs and tables. They should be clean, lockable and ready for the company upon arrival and for up to 90 minutes after the last show. A room for tech repairs is needed – a green room will be fine.
- Variety of cold juices or water available upon arrival and throughout the duration of the show.
- Presenter agrees to provide a light lunch (i.e.: soup, sandwiches, veggie or fruit platter) when the company is performing two shows prior to 4:00 PM (if possible).
- Presenter agrees to provide dinner for up to 6 people when the Company is performing after 4:00 PM. (if possible) Should Company request vegetarian options Presenter agrees to supply appropriate vegetarian meals.

**IMPORTANT:**

- In the interest of safety we would appreciate having the audience away from the performance and working area once the show is underway as our equipment and set pieces are fragile. However supervised visitors approved by the Lightwire Theater stage manager are most welcome at the close of the show.

**FOR MORE INFORMATION**

We can be reached by telephone 504-669- 3580 or by email [lanel@juno.com](mailto:lanel@juno.com)

**AGREED TO BY:**

Presenting Organization: \_\_\_\_\_

Presenter's Signature: \_\_\_\_\_ Date: \_\_\_\_\_